

Travel & Expense Account Summary

Employee Name John Chiang
Expense Dates 11/02/11-11/15/11
Report Name Nov 2011

Request Total \$ 1498.26
Direct Charge Total - 1318.60
Travel Advances - 0.00
Net Due Employee = 179.66

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	Nov SAC	481.06
Regular Travel	Nov Monterey	245.40
Regular Travel	Nov San Jose	371.40
Regular Travel	NovSACFresno	400.40

DATE	Wed Nov 2	Thu Nov 3								TOTAL
Commercial Air Fare (d)	192.70	123.70								316.40
Lodging	84.00									84.00
TOTALS \$	276.70	123.70								400.40

DATE	Fri Nov 4									TOTAL
Commercial Air Fare (d)	371.40									371.40
TOTALS \$	371.40									371.40

DATE	Mon Nov 7									TOTAL
Commercial Air Fare (d)	245.40									245.40
TOTALS \$	245.40									245.40

Travel & Expense Account Summary

DATE	Mon Nov 14	Tue Nov 15								TOTAL
Commercial Air Fare (d)	192.70	192.70								385.40
Lodging	95.66									95.66
TOTALS \$	288.36	192.70								481.06